# ROLLED PLAN FILE ORGANIZER

## ASSEMBLY INSTRUCTIONS

### PARTS LIST

| LETTER CODE | DESCRIPTION | QTY. | PART NO. |
|---|---|---|---|
| A | Shell | 1 | 3081-01 |
| B | Pad | 1 | 3081-02 |
| C | Rectangular Partition (Short, Model 3079) | 1 | 3079-23A |
| D | Rectangular Partition (Tall, Model 3079) | 1 | 3079-23B |
| E | Rectangular Partition (Short, Model 3081) | 1 | 3081-23A |
| F | Rectangular Partition (Medium, Model 3081) | 1 | 3081-23B |
| G | Rectangular Partition (Tall, Model 3081) | 1 | 3081-23C |
| H | Triangular Partition (Model 3079) | 3 | 3079-24 |
| I | Triangular Partition (Model 3081) | 4 | 3081-24 |
| J | Open Channel | 2 (3079) 3 (3081) | 3051-64 |
| K | Closed Channel | 3 (3079) 4 (3081) | 3051-63 |
| L | Rubber Foot | 4 | 9631 |
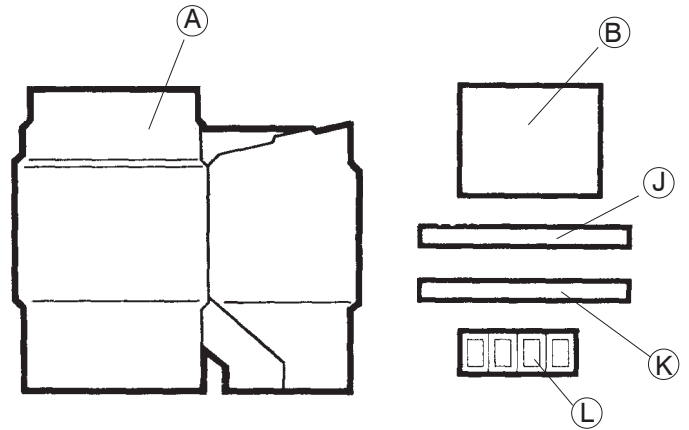
ASSEMBLED UNIT
Model 3079
(12 Openings)

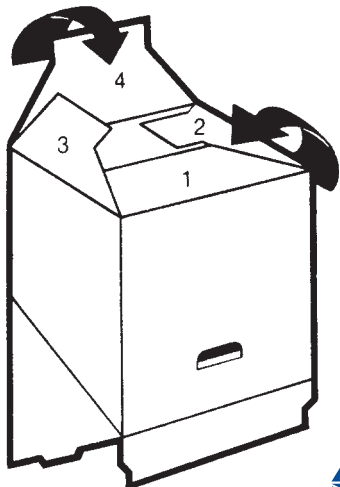ASSEMBLED UNIT
Model 3081
(20 Openings)
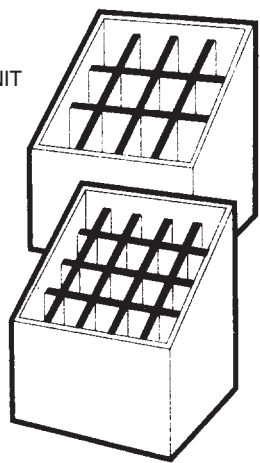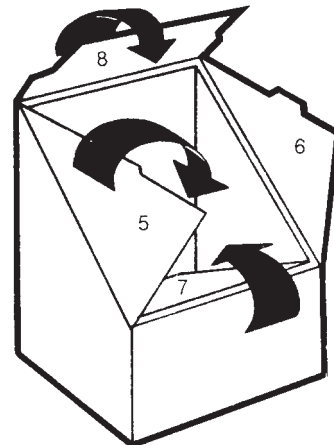
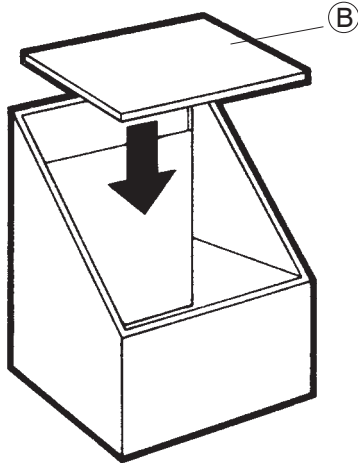PARTS USED ON
MODEL 3079 ONLY
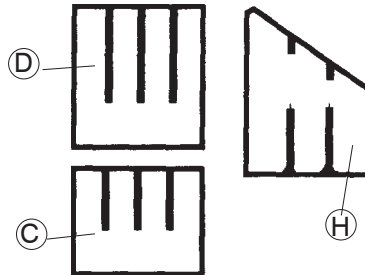
PARTS USED ON
MODEL 3081 ONLY
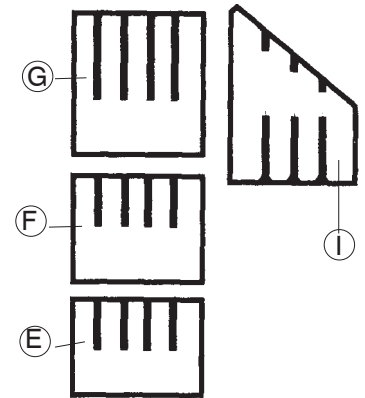
**1** Square up the Ⓐ Shell, with numbered flaps facing up. Fold in flaps 1, 2, 3 and 4, in that order. Push down on flap 4 until it locks under flap 1.

**2** Turn the shell upright. Now fold in flaps 5 and 6; then fold in flaps 7 and 8 to lock 5 and 6 into place.

**3** Push the Ⓑ Pad into the bottom of the shell.

Ⓑ

**4** Place the Rectangular Partitions (Ⓒ and Ⓓ for Model 3079; Ⓔ, Ⓕ and Ⓖ for Model 3081) in order by height. Push the Triangular Partitions (Ⓗ for Model 3079; Ⓘ for Model 3081) down into the slots until the "locking cut" is fully seated and the partition bottoms are even.
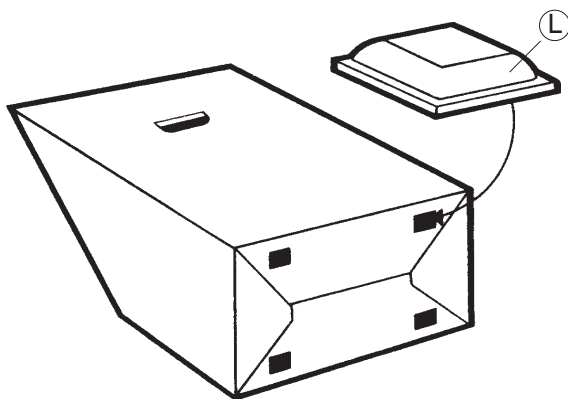
LOCKING CUTS
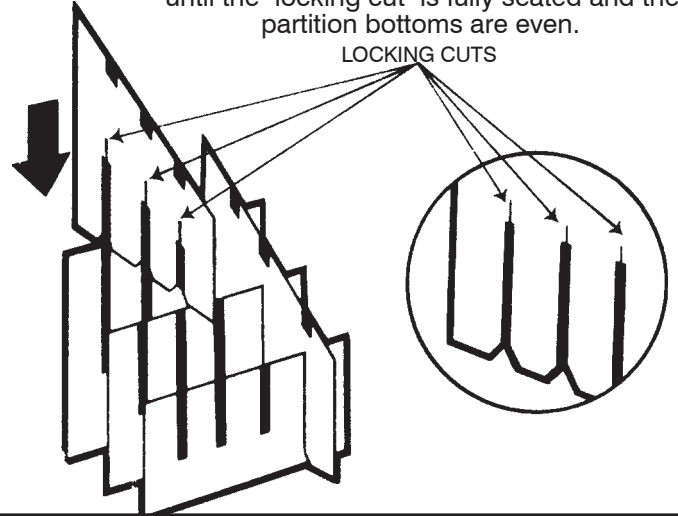
**5** Slide the Ⓙ Open Channels over the RECTANGULAR partitions; then slide the Ⓚ Closed Channels over the triangular partitions.

Ⓚ

Ⓙ
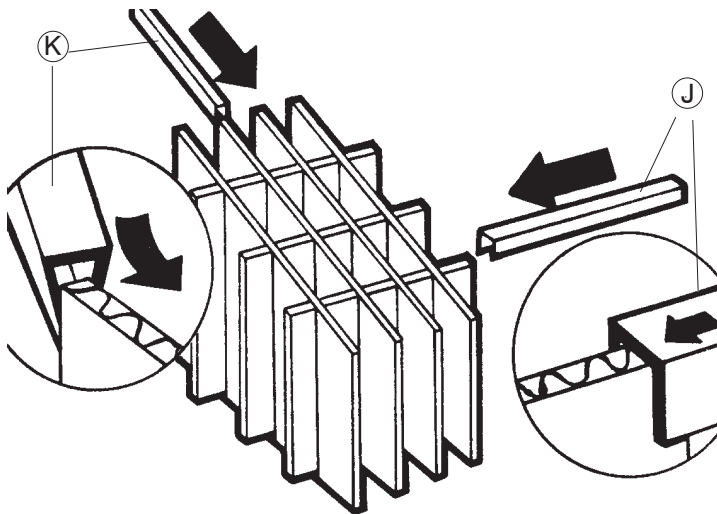
**6** Place the assembled divider into the shell.
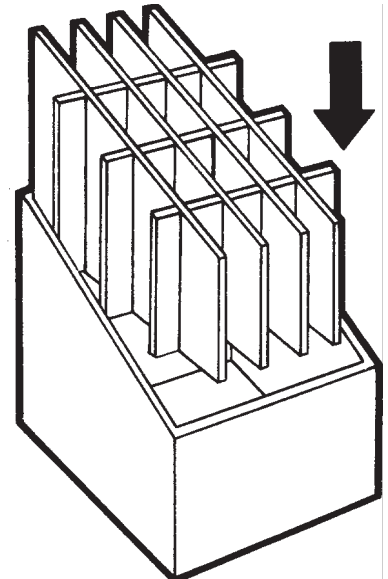
**7** Remove the backing material from the Ⓛ Rubber Feet, and place them on the printed squares; press firmly.

Ⓛ

**8** Completed Upright Roll File.